

8 Pillars Behind Every Successful Law Firm

Transform your legal practice with HighQ.





HighQ for law firms

Empower your firm to be more efficient, agile and competitive - working collaboratively with internal colleagues and clients.

HighQ is a secure and cloud-based solution for transforming projects, processes and operations. Connect your teams and improve your ability to serve clients in a meaningful way.

Take performance to new heights today.



Client engagement

- ✓ secure file sharing
- ✓ tailored content delivery
- ✓ pitch portals
- ✓ financial reporting
- ✓ relationship management
- ✓ knowledge portals
- ✓ online products and services

Edit folder - Contracts

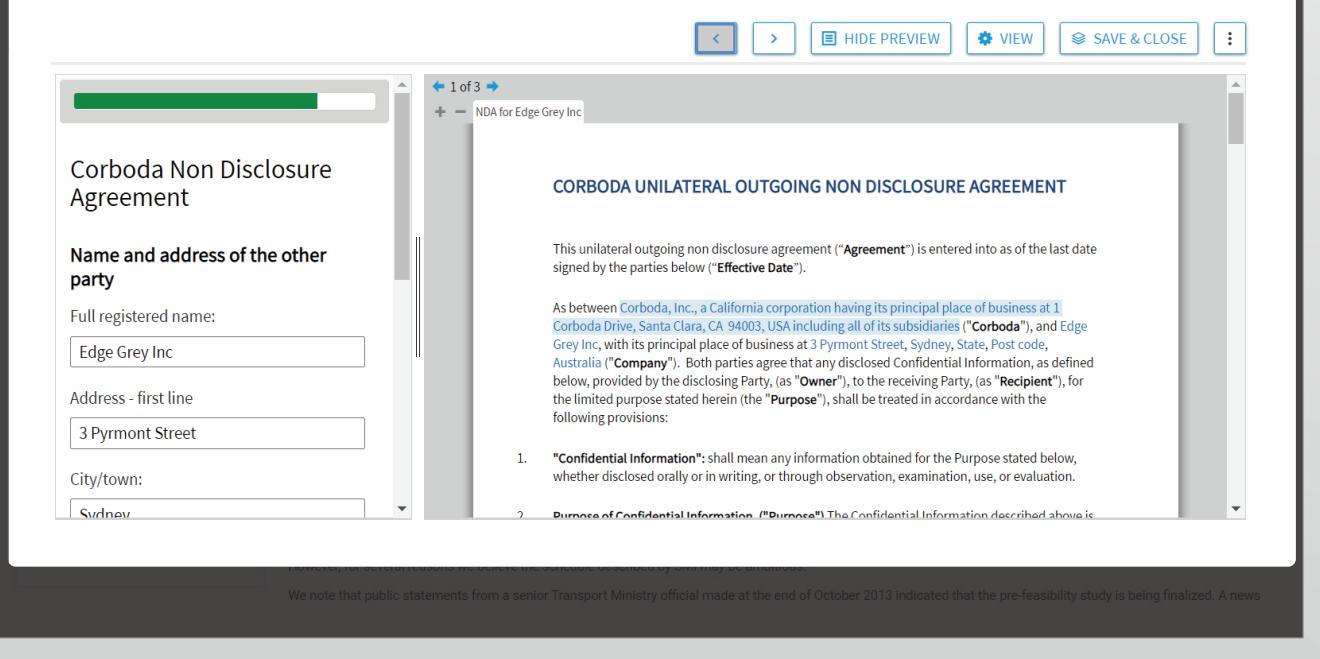
Details Permissions Settings

Inherit parent folder permissions ?

Groups	Permissions						
	View folder	View files	Add files	Admin	Disable print	Disable save	Water mark
Quick search	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Auditors Site group	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Banking Team Site group	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bidder Team Blue Site group	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bidder Team Red Site group	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Client matter team Site group	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



New document from template - Non Disclosure Agreement



The screenshot shows a document titled 'CORBODA UNILATERAL OUTGOING NON DISCLOSURE AGREEMENT'. It includes fields for 'Name and address of the other party' (Edge Grey Inc, 3 Pyrmont Street, Sydney) and a detailed description of the agreement's purpose and scope. The interface has a navigation bar with buttons for 'HIDE PREVIEW', 'VIEW', and 'SAVE & CLOSE'.



Document collaboration

- ✓ document management
- ✓ document automation
- ✓ version management
- ✓ drafting and negotiation
- ✓ document analysis
- ✓ approval workflow
- ✓ email management

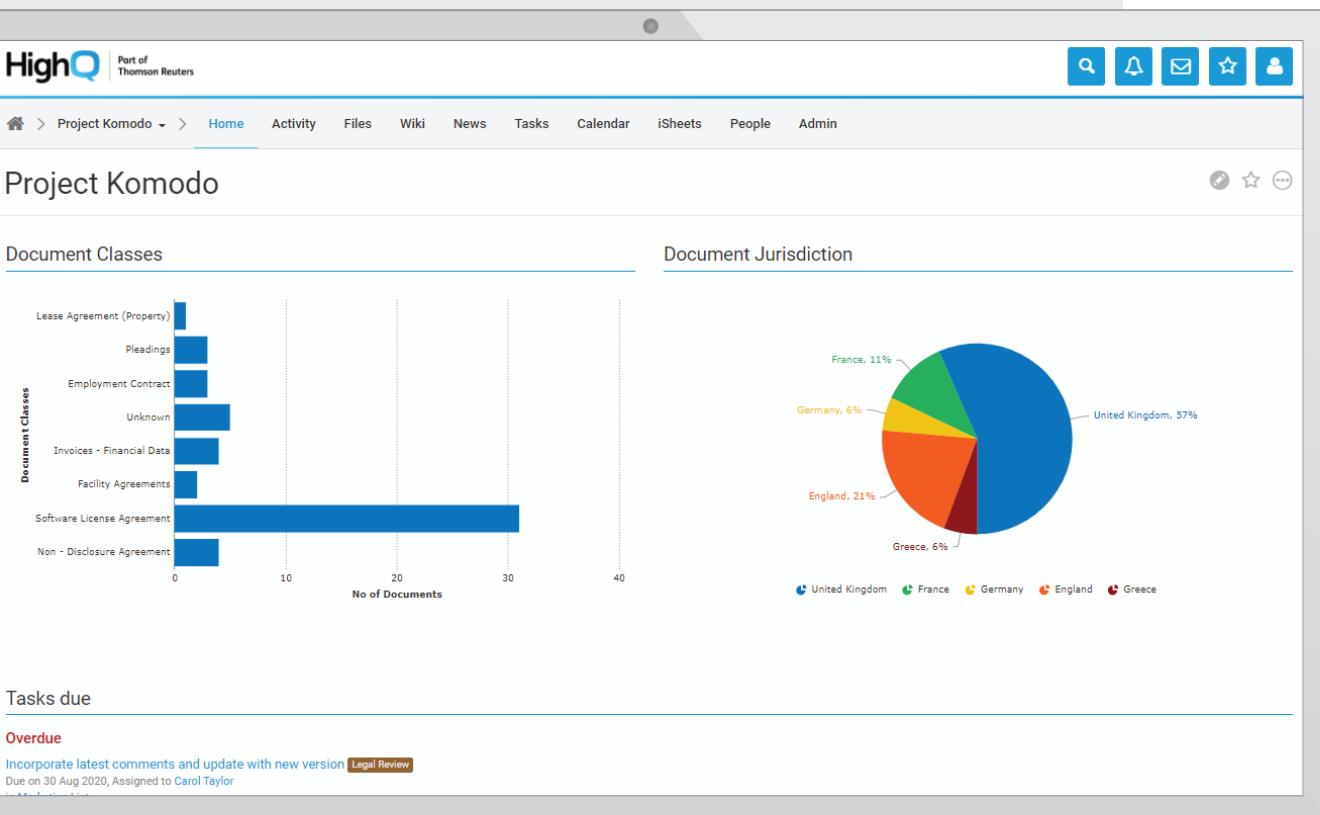


Team collaboration

- ✓ intranet portals
- ✓ team workspaces
- ✓ file share and sync
- ✓ social collaboration
- ✓ content management
- ✓ knowledge sharing
- ✓ online board rooms
- ✓ employee engagement

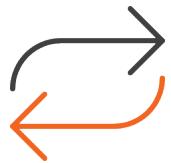
The screenshot shows a web browser displaying the HighQ intranet. The top navigation bar includes links for Home, Activity, Files, Wiki, **News**, Tasks, Calendar, iSheets, People, and Admin. The main content area is titled "Airport Rail Link: Update on recent developments" and is dated 31 Aug 2020. The article is by Sarah Tanswell and is categorized under "Enterprise collaboration". The sidebar on the left shows "Categories" and "Favourites". The "Categories" section includes links for All, Enterprise collaboration (2), Project updates (2), Publishing & marketing (0), Transactions & processes (0). The "Favourites" section includes links for airport rail link, big data, development program, jakata, qatar rail, update, and visualization. The main content area contains a large image of a railway track and some text about the project's status.





Legal project management

- ✓ agile task management
- ✓ resource management
- ✓ financial dashboards
- ✓ project status reporting
- ✓ team collaboration
- ✓ workflow automation
- ✓ project planning



Transaction management

- ✓ deal rooms
- ✓ virtual data rooms
- ✓ due diligence reviews
- ✓ contract reviews
- ✓ closing checklists

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Project Komodo > Home > Activity Files Wiki News Tasks Calendar iSheets People Admin

Deal Dashboard

Key documents

- Reseller Agreement 2014.pdf 415.50KB
- Outsourcing service agreement Benihana, Inc.pdf 368.54KB
- Outsourcing Service Agreement 2018.pdf 706.27KB
- Commercial Outsourcing Services Agreement.pdf 348.79KB

Document negotiation status

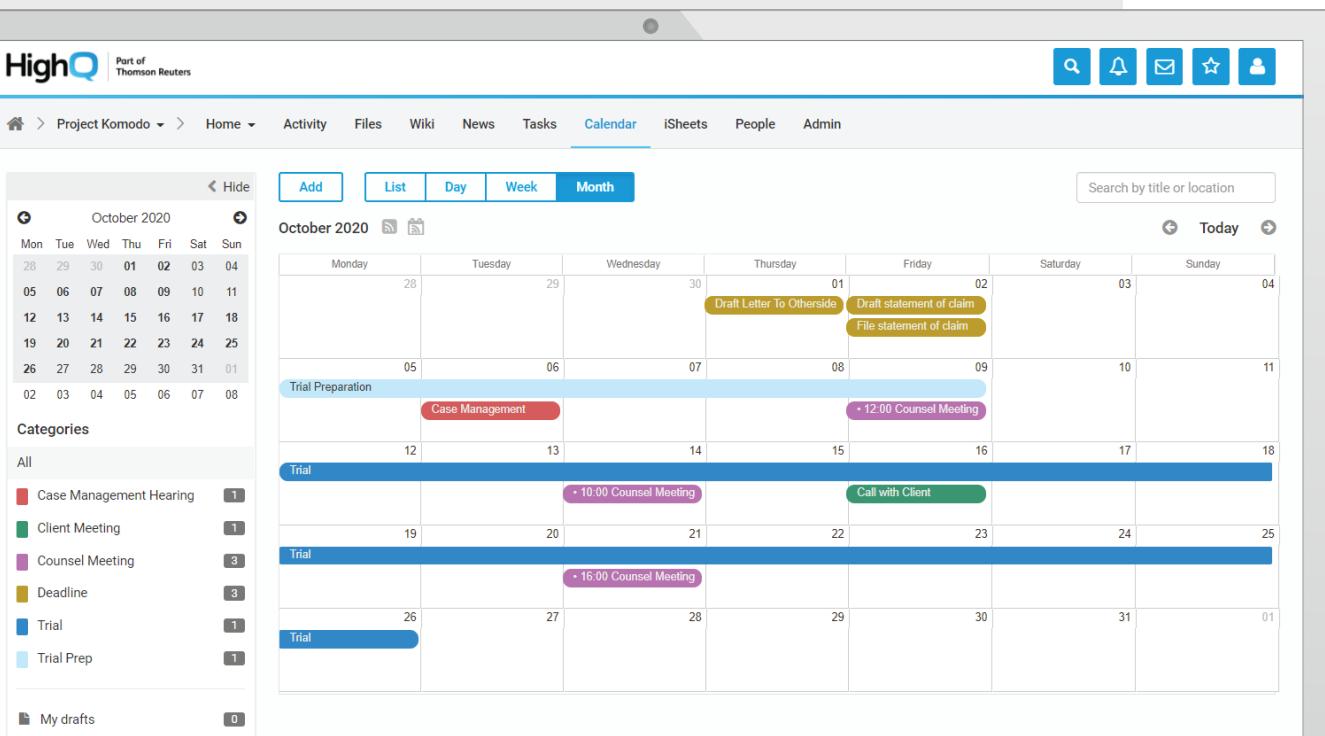
Section	Document Status	Executed
Preliminary Documents	15	15
Sale Documents	45	55
Company Documents	15	15
Other	20	20

Overdue tasks

Overdue

- Review Security agreement 2015 AQUALIV TECHNOLOGIES Not started Due on 01 Sep 2020, Assigned to Carol Taylor in Completion List
- Review Project Plan Sent to Partner for review Due on 02 Sep 2020, Assigned to David Wilson in Issues List
- Review Outsourcing Service Agreement 2011 Sent to Partner for review Due on 02 Sep 2020, Assigned to David Wilson in None List
- Real Estate Document Negotiations Sent to client for review Due on 30 Aug 2020, Assigned to Harry Smith in Completion List





Litigation management

- ✓ document bundle organisation and sharing
- ✓ document analysis and data extraction
- ✓ financial reporting
- ✓ case research, analysis, status tracking
- ✓ calendar management



Compliance management

- ✓ horizon scanning
- ✓ impact assessment
- ✓ compliance advisory
- ✓ lobbying and engagement
- ✓ relationship management
- ✓ internal education

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Home Activity Files Wiki News Tasks Calendar iSheets People Admin

1 - 4 of 4 Quick search

Add Actions

Compliance Check

	Red Flag	File	Reviewer	Risk	Key Issue?	Key issue under review	Issue Satisfied?
<input type="checkbox"/>	Yes	Non performing loan 2020 Freeday.docx	David Wilson	HIGH	Yes	Financial flag raised on World-Check database	Yes
<input type="checkbox"/>	Yes	Non performing loan 2019 Kriket LLP.docx	Carol Taylor	HIGH	Yes	Money laundering flag on World-Check database	Yes
<input type="checkbox"/>	Yes	Commercial Outsourcing Services Agreement 2020.pdf	Harry Smith	HIGH	Yes	Outstanding fraud investigation by authorities	No
<input type="checkbox"/>	No	Non performing loan 2018 Harbour Corp.docx	Carol Taylor	Low	No		Yes



Property Portfolio - click below

Unit 1 Rosewood - Anoto Ltd.

Unit 1 Elmwood - Cirrus

Unit 1 Beechwood - Digipos

Unit 3 Rosewood - Gist Ltd.

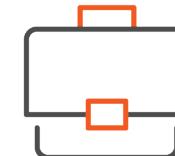
Unit 3 Beechwood - Kone plc

Unit 5 Pinewood - Mic plc

TOTAL AREA
The total area of the property portfolio is
42,505 sq metres

TOTAL RENT
The total property rent is
\$ 1,200,000 per year

VACANT UNITS
The total number of vacant units is **1**



Portfolio management

- ✓ real estate management
- ✓ asset management
- ✓ fund management
- ✓ IP and trademark management

Discover HighQ today.

Find out more at mena.thomsonreuters.com/en/legal-solutions/highq/law-firms.html

